

**Guidelines for CBCS LOCF Revised Syllabus w.e.f. 2019-20
For the Paper Titled "Fundamentals of Financial Management"
of B. Com. Paper No. BC 5.2 (a) Semester-V**

**Jointly Organized By
Department of Commerce, Delhi School of Economics, University of Delhi
and
Zakir Husain Delhi College, University of Delhi**

Date: 23rd June, 2021

Minutes:

A virtual meeting was held on Wednesday, 23rd June, 2021 at 12:30 pm on Google Meet Platform (Meeting id: <https://meet.google.com/sin-gffn-pyn>) to prepare the Guidelines for CBCS Revised Syllabus w.e.f. 2019-20 for the paper titled “Fundamentals of Financial Management” of B.Com. Paper No. BC 5.2 (a), Semester-V, jointly organized by Department of Commerce, Delhi School of Economics, University of Delhi and Zakir Husain Delhi College, University of Delhi. Total Forty-Two (42) faculty members of the different colleges of University of Delhi associated with teaching of this paper registered in advance to attend the meeting and finally Forty-Five (45) faculty members attended the meeting on the scheduled day, via given link. The meeting was convened by Dr. Mukesh Kumar Jain, Associate Professor, Department of Commerce, Zakir Husain Delhi College, University of Delhi and represented by Prof. Sunaina Kanojia and Prof. Amit Kumar Singh from the Department of Commerce, Delhi School of Economics, University of Delhi. The following members were present in the online meeting:

S. No.	Name of Faculty	Department / Affiliated College Name
1	Prof. Sunaina Kanojia (Representative)	Department of Commerce, Delhi School of Economics, University of Delhi
2	Prof. Amit Kumar Singh (Coordinator, College-Department Interface)	Department of Commerce, Delhi School of Economics, University of Delhi

3	Dr. Mukesh Kumar Jain (Convenor)	Zakir Husain Delhi College
4	Ms. Kamna Virmani	Mata Sundri College for Women
5	Ms. Rachna Gupta	Ramanujan College
6	Dr. Sucheta Gauba	Lakshmibai College
7	Ms. Sarika Bhatnagar	Lakshmibai College
8	Ms. Anjali Siwal	Gargi College
9	Dr. Vinod Kumar	Sri Venkateswara College
10	Dr. Urmila Bharti	Zakir Husain Delhi College (Evening)
11	Dr. Vibha Batra	Sri Aurobindo College (Evening)
12	Ms. Sufiya	Zakir Husain Delhi College
13	Dr. Rajeev Kaur	Aditi Mahavidyalaya
14	Dr. Pragati Mehra	Motilal Nehru College
15	Ms. Ruchi Ahuja	Lakshmibai College
16	Mr. Rahul	Kamla Nehru College
17	Dr. Archana Agarwal	Sri Aurobindo College (Evening)
18	Dr. Monika Gupta	Motilal Nehru College
19	Dr. Anuradha Gupta	PGDAV College
20	Dr. Gurmeet Kaur	Daulat Ram College
21	Ms. Shweta	Shivaji College
22	Dr. Sandeep Kumar Garg	Dyal Singh College (Morning)
23	Ms. Shivali Veen	Shaheed Bhagat Singh College (Evening)
24	Dr. Sanjay Kumar Singh	Dyal Singh College (Evening)
25	Ms. Priyanka Bedi	Sri Aurobindo College
26	Ms. Alpana	Shyama Prasad Mukherjee College
27	Dr. Madhu Gupta	Janki Devi Memorial College
28	Ms. Adithi	Shyam Lal College
29	Ms. Rekha Gupta	Swami Shraddhanand College
30	Ms. Shoeba	Zakir Husain Delhi College
31	Dr. Surendra Kumar	PGDAV College
32	Dr. Om Prakash	Ramjas College

33	Dr. Rachna Mahalwala	Bhagini Nivedita College
34	Dr. Manisha Sinha	Janki Devi Memorial College
35	Dr. Sushma Bareja	Dyal Singh College (Evening)
36	Dr. Prachi Bagla	Maitreyi College
37	Dr. Rajni	Bharati College
38	Dr. Pavan Gupta	Vivekanand College
39	Dr. Jitendra Kumar Singh	Aryabhatta College
40	Ms. Kangan Jain	Satyawati College (Morning)
41	Dr. Soma Garg	Maharaja Agrasen College
42	Dr. Tarunika Jain	Sri Aurobindo College
43	Dr. Rachan Sareen	SGTB Khalsa College
44	Ms. Bhupinder Kaur	SGGSCC
45	Mr. Amit Singhal	Ramjas College

The following guidelines were set in the online meeting with the consent of all the Faculty Members and the Representatives of Department of Commerce, Delhi School of Economics, University of Delhi.

Teaching Related General Guidelines

1. Total number of lectures, assigned as per CBCS University of Delhi Revised Syllabus for Financial Management, are 75 Theory classes and tutorial classes (i.e., 5 Lectures per week + 1 Tutorial per week per batch).

2. Unit-wise break-up of 75 Lectures are recommended as follows:

Unit	Topic	Guidelines	Lectures Allotted
I	Introduction	No practical questions should be asked from risk and return.	08
II	Capital Budgeting	Practical questions based on depreciation in case of block of assets should not be asked in theory examination.	20
III	Cost of Capital and Financing Decision	No practical questions from Marginal Cost of Capital and Variable Growth Model, in case of cost of Equity, should be asked in theory examination. However, the same should be considered for internal assessment.	25
IV	Dividend Decision	Practical questions from Stock Dividend should not be asked in theory examination.	09
V	Working Capital Decision	Practical questions should be asked from following topics: <ul style="list-style-type: none"> ✓ Estimation of Net Working Capital ✓ Operating Cycle ✓ Receivables Management ✓ EOQ Questions from Cash Management should not be asked in theory examination.	13

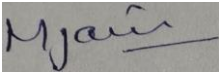
Examination / Assessment Related Guidelines

- Theory Examination 75 Marks Duration: 3 Hrs.
- Internal Assessment 25 Marks
- Percentage Distribution of Marks for Theory Examination

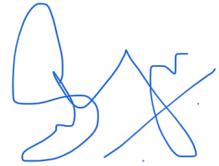
Unit I	Introduction	10%
Unit II	Capital Budgeting	25%
Unit III	Cost of Capital and Financing Decision	30%
Unit IV	Dividend Decision	15%
Unit V	Working Capital Decision	20%
- Use of simple calculator is allowed in theory examination.

All the faculty members participated actively in the deliberation and appreciated the timely initiative of Prof. R. K. Singh, Head and Dean, Department of Commerce, University of Delhi and expressed sincere thanks to Prof. Amit Kumar Singh, Coordinator, College-Department Interface, Department of Commerce, University of Delhi, for the interest shown by him in executing this meeting and also expressed thanks to Prof. Sunaina Kanojia, Representative, Department of Commerce, University of Delhi, for her deliberation throughout in the meeting.

The meeting ended with a vote of thanks to the Principal of the College Prof. Masroor Ahmad Beg, Convenor of the meeting Dr. Mukesh Kumar Jain, Representative from Department, Prof. Sunaina Kanojia, and Coordinator College and Department Interface, Prof. Amit Kumar Singh, Department of Commerce, University of Delhi.



Dr. Mukesh Kumar Jain
(Convenor of the Meeting)
Associate Professor,
Department of Commerce
Zakir Husain Delhi College
University of Delhi



Prof. Sunaina Kanojia
(Representative)
Professor
Department of Commerce
Delhi School of Economics
University of Delhi